**How Parents Can Help Make**

**Every School Day Count:**

* Establish a good routine in the mornings and evenings so your child is prepared for the school day ahead.
* Make sure your child goes to school regularly and follows the school rules.
* Ensure your child arrives at school on time – not late.
* Arrange dental and medical appointments outside school hours when possible.
* Always inform the school if your child is absent due to illness – this should be followed up with a written note when your child returns to school.
* Take truancy seriously – if your child is not attending school as you expect they may be putting themselves at risk – Who are they with? What are they doing?
* Take family holidays outside term time.
* Talk to your child about school and take an interest in their school work (including homework).
* Attend parent evenings and school events.
* Praise and reward your child’s achievements at school.
* Always support school staff in their efforts to control difﬁcult or challenging behaviour.
* Discuss any problems or difﬁculties with the school – staff are there to help and will be supportive.

Schools own attendance message here/

Insert school logo

Use calendar to put in your school year

**Key**

**Point**

Do not be afraid to ask for help if a problem arises

**Every School Day Counts**

School Name/ Logo

Student name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **September 2019** |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |   |   |   |   |   |
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| **October 2019** |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |   |   |
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| **November 2019** |
| **Su** | **Mo** | **Tu** | **We** | **Th** | **Fr** | **Sa** |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
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| **December 2019** |
| **Su** | **Mo** | **Tu** | **We** | **Th** | **Fr** | **Sa** |
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| **January 2020** |
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| **February 2020** |
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| **March 2020** |
| **Su** | **Mo** | **Tu** | **We** | **Th** | **Fr** | **Sa** |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |   |   |   |   |
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| **April 2020** |
| **Su** | **Mo** | **Tu** | **We** | **Th** | **Fr** | **Sa** |
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| **May 2020** |
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| 31 |   |   |   |   |   |   |

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| **June 2020** |
| **Su** | **Mo** | **Tu** | **We** | **Th** | **Fr** | **Sa** |
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| **July 2020** |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
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| **August 2020** |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |   |   |   |   |   |

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| **Insert relevant dates- School Holidays, House Examinations, Sports Day etc.** |
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